

Responsible to: Founder

Time commitment: To run an effective service, we generally need the Funding Researcher & Grant Writer Volunteer to volunteer a minimum of 5-7 hours per week. We operate flexible working.

About the Role:

InspireUK - The Charity is currently recruiting for a reliable, friendly volunteer who has experience in Funding Researcher & Grant Writer. The ideal volunteer will be passionate about making a positive difference to people's lives in the UK. We are a friendly charity, and we really appreciate the value a volunteer can bring and the impact they can have on people's lives who suffer from mental health issues. The role will involve you taking responsibility for researching and writing grant applications to help the growth of the charity. You will get to see first-hand the difference your effort has made, and the positive outcomes created with your help.

Responsibilities include:

Your role as a Funding Researcher & Grant Writer will focus on applying for grants and finding funds that will enable our current and future projects to run smoothly. This will be done through...

- Identifying the appropriate sources of funding where we fit the correct criteria.
- Creating and advising a strategy for prioritising bids to maximise our chances of securing funding.
- Taking the lead on researching national and regional funding sources to feed core business and project operational costs.
- Developing and submitting a full range of grant proposals based on these funding sources.
- Help develop InspireUK- The Charity strategy to help create and maintain a strong and diverse income that meets InspireUK – The Charity funding needs.
- Create a calendar of grant deadlines and track submitted funding proposals.
- Write tailored grant/funding bids that meet funders' interests and requirements and to write any additional documents in support of funding bids.
- Maintain and strengthen relationships with existing and potential funders.
- Report on grant usage and impact.
- Review all grant/bid feedback and ensure knowledge is shared so that learning informs us for future approaches to grants.

What are we looking for?

- Demonstrated experience in identifying major and minor grants.
- Familiarity with the typical funding agencies and acumen for sniffing out rarer or one-off opportunities.
- Existing contacts with funding agencies would be advantageous.

Role Description: Funding Researcher & Grant Writer Volunteer



- An understanding of community engagement would be advantageous.
- Experience with writing Grants and proposals.
- Experience with fundraising.

Please apply by sending your CV to info@inspireuk.co or leilahobart@inspireuk.co